

REPORTED SPEECH

TENSES

Present Simple
Present Continuous
Present Perfect
Present Perfect Continuous
Past Simple
Past Continuous
Past Perfect
Past Perfect Continuous
Future Simple

TENSE CHANGE

Past Simple
Past Continuous
Past Perfect
Past Perfect Continuous
Past Perfect
Past Perfect Continuous
Past Perfect
Past Perfect Continuous
Would

TIME EXPRESSIONS

remain or change according to the meaning of the sentence.
now : then,
at that time tonight :that night
yesterday :the previous day, the day before
tomorrow :the following day, the next day
this: that
Here: there

MODALS

will
can
can/will be able to
shall (for advice/offers)
may
must (obligation)

Would
could
would be able to
should/would
might
had to

PRONOUNS

I _ He/She
We _ They
It: _ It

REPORTING QUESTIONS

Introduced with the verbs: ask, want to know (very common), wonder, inquire
■ Verbs are written in affirmative forms
■ Expressions such as, oh, well., please, you know, etc. are omitted
■ Wh-questions (what, why, where, who, what, how long, when, etc.) in direct speech remain the same in reported questions
■ we use if/whether in YES/NO questions

REPORTING REQUESTS AND COMMANDS

Introduced with verbs such as: ask (request), tell (command) + to-infinitive
■ She told me to do all the housework
■ John asked her not to leave



REPORTING VERB + TO INF

Agree . Decide. Demand. Expect. Hope. Learn. Offer. Plan. Prefer. Promise. Refuse. Want. Wish.

REPORTING VERB + GERUNDS

Admit. Avoid. Consider. Deny. Describe. Mind. Recall. Recommend. Regret. Suggest.

REPORTING VERB + THAT CLAUSE

Agree. Complain. Declare. State. Confirm. Explain. Mention. Note. Point out. Say. Think.

Remember that learning reported speech is a gradual process. keep practicing and don't give up! You can do it!